



London Procurement Partnership

Commercial advantage for the NHS by the NHS



Estates, Facilities & Professional Services

National Framework for Medium Value Construction Works
User Guide

Framework Reference Number: LPP/2016/017

August 2017

Version Control

Contributor(s)	Date	Version	Comments
Ryan Carstairs	24/12/2014	0.1	Draft for comment
Edward James	26/07/2017	1.0	Final for release
Shah Miah	16/09/2017	1.1	Updated LPP contact details

Contact Details

Simon Williams

Senior Category Manager

NHS London Procurement Partnership

200 Great Dover Street
London SE1 4YB

Telephone 020 7188 5379
Email simon.williams@lpp.nhs.uk
Web www.lpp.nhs.uk

Ash Fraser

Category Specialist

NHS London Procurement Partnership

200 Great Dover Street
London SE1 4YB

Telephone 020 7188 7188 ext 53803
Email ashwaq.fraser@lpp.nhs.uk
Web www.lpp.nhs.uk

Contents

1.	Introduction	4
1.1	Key Information	4
1.2	Background	4
1.3	Overview	4
1.4	Expected Benefits	8
1.5	Awarding a Contract	9
2.	Management of the Framework Agreement.....	10
2.1	Framework Contracts.....	10
2.2	Activity Based Income (ABI)	10
2.3	Management Information	10
2.4	Framework Manager.....	10
3.	Accessing the Framework	11
3.1	Framework Access	11
3.2	Benefits of Accessing a Framework	11
3.3	Framework Access Charge	12
3.4	Framework Access Agreement	12
4.	Running a Mini-Competition.....	13
4.1	Establishing a Project Team	13
4.2	Key Decisions and Actions.....	13
4.3	Undertaking a Mini Competition	13
4.4	Evaluation Criteria.....	15
4.5	Managing the Contract	16
4.6	Key Performance Indicators.....	17
5.	Frequently Asked Questions	18
5.1	What is a Framework and is it compulsory to join?.....	18
5.2	If a Contractor is not on the framework can they still take part?	18
5.3	Do I need to invite all Contractors to a mini competition?	18
5.4	How long does a mini competition need to run for?.....	18
5.5	Do I have to apply a stand still period to a mini competition?	18
6.	Appendices.....	19
6.1	Appendix A – Contractor Contacts by Work Category.....	20
6.2	Appendix B – Responsibilities Matrix.....	22

6.3	Appendix C – Framework Access Agreement	23
6.4	Appendix E – Mini Competition Documentation	24

1. Introduction

This user guide is intended to provide information about the National Framework for Medium Value Construction Works, and to provide practical support to participating authorities who wish to access the framework to award contracts.

Please note that the guidance provided within this document only applies to this framework and participating authorities should ensure they refer to the guidance document, which is relevant to the framework they wish to access to ensure that the right processes are being followed.

Procurement teams should be involved in the decision to access the framework to ensure that the decision fits with local procurement policies and participating authorities' standing financial instructions.

1.1 Key Information

Framework Title	National Framework for Medium Value Construction Works
OJEU Reference Number	2017/S 004-004435
LPP Reference Number	LPP/2016/017
Framework Period	1 st August 2017 – 31 st July 2021 No extension periods will be granted

1.2 Background

London Procurement Partnership (LPP) has observed great popularity and utilisation of the Minor Building Works Dynamic Purchasing System for works and projects to the value of £500,000, since its introduction in January 2016. Feedback from Members, Clients, and Participating Authorities indicated a lack of suitable routes to market for projects valued £500,000 - £5,000,000. Cited reasons included a lack of contract structure flexibility and large project values on other frameworks; making projects under than £5,000,000 less attractive. Given the interest displayed from members, clients, and suppliers for a new “smaller” competitive framework, LPP undertook a separate OJEU process to establish one.

1.3 Overview

The framework has been split into 70 lots to cater to the different work types, regions, and efficiencies of projects at different values. There are 5 work categories:

- General Building Works
- Acute Environment Works
- Heritage Works
- Mental Health Environment Works
- Modular Building Works

NHS London Procurement Partnership

Commercial advantage for the NHS by the NHS

Each work category will be split between into two project value bands, to maximise efficiencies between SMEs and larger organisations:

- £500,000 - £2,000,000
- £2,000,001 - £5,000,000

To further promote efficiencies and value for money on a national level, the Framework has been split into 7 geographical regions:

- North East
- North West
- Midlands
- East of England
- London
- South East
- South West

Figures 1.3.1 and 1.3.2 below illustrate the framework structure and geographical region split.

Figure 1.3.1 – Framework Structure:

Regional Work Area Work Category	London (Region A)	North East (Region B)	North West (Region C)	Midlands (Region D)	East of England (Region E)	South East (Region F)	South West (Region G)
Lot 1 - General Building Works £500k - £2m	1A	1B	1C	1D	1E	1F	1G
Lot 2 - General Building Works £2,000,001 - £5m	2A	2B	2C	2D	2E	2F	2G
Lot 3 - Acute Environment Works £500k - £2m	3A	3B	3C	3D	3E	3F	3G
Lot 4 - Acute Environment Works £2,000,001 - £5m	4A	4B	4C	4D	4E	4F	4G
Lot 5 - Heritage Works £500k - £2m	5A	5B	5C	5D	5E	5F	5G
Lot 6 - Heritage Works £2,000,001 - £5m	6A	6B	6C	6D	6E	6F	6G
Lot 7 - Mental Health Environment Works £500k - £2m	7A	7B	7C	7D	7E	7F	7G
Lot 8 - Mental Health Environment Works £2,000,001 - £5m	8A	8B	8C	8D	8E	8F	8G
Lot 9 - Modular Building Works £500k - £2m	9A	9B	9C	9D	9E	9F	9G
Lot 10 - Modular Building Works £2,000,001 - £5m	10A	10B	10C	10D	10E	10F	10G

Figure 1.3.2 – Geographical Regions:



NHS London Procurement Partnership

Commercial advantage for the NHS by the NHS

Work Category Descriptions:

General Building Works (Lots 1A-F & 2A-F):

Deliver works incorporating new builds, refurbishments, maintenance construction works, mechanical and electrical, demolitions, enabling works, and other general building works, in a variety of environments.

Acute Environment Works (Lots 3A-F & 4A-F):

Building works incorporating but not limited to new builds, refurbishments, maintenance construction works, and fit-outs, in healthcare, acute, and live environments, compliant to the Health Technical Memorandum. Works may be completed in environments where there is increased exposure to “at risk” patients.

Heritage Works (Lots 5A-F & 6A-F):

Works on heritage listed and unique older buildings, where specialist works may be required. Works may include but are not limited to refurbishment, conservation works, fit-outs, and specialist workings including stone works and masonry.

Mental Health Environment Works (Lots 7A-F & 8A-F):

Building works incorporating but not limited to new builds, refurbishments, maintenance construction works, and fit-outs, in mental health environments, working closely with Mental Health Trusts.

Modular Building Works (Lots 9A-F & 10A-F):

Works related to the delivery, maintenance, and/or removal of modular building systems. Modular Buildings may be permanent in nature (purchased), or temporary (hired for a period of time). Works may include but are not limited to supply and installation of new modular systems, maintenance, refurbishment, and fit-out works to existing modular systems, or removal of existing modular systems and safe disposal as required.

1.4 Expected Benefits

The NHS and public sector as a whole continues to strive for better value for money, improved quality, and increased performance in terms of time and productivity, to deliver tangible savings and efficiencies. This framework will provide a flexible procurement solution for public sector organisations when procuring works projects. By breaking down Contractors into relevant works categories, regions, and project value bands, Participating Authorities can streamline the process of identifying the most appropriate Contractor for their project, and maximise savings and project efficiencies.

Specific Benefits include:

- Standardised Forms of Contract
- Simplify the process for public sector organisations to procure works projects
- Consolidate provider base – providing high quality providers to the public sector
- Improve consistency of service delivery
- Provide flexibility for NHS Trusts and the public sector as a whole
- Engage SMEs through the use of smaller value project bands.

1.5 Awarding a Contract

To award a contract under this framework the participating authority must run a mini-competition for their chosen lot. Instructions on how to access the framework and undertake a mini competition are contained in section 4 below.

2. Management of the Framework Agreement

2.1 Framework Contracts

All Contractors who have been awarded a position on this framework have signed framework contracts with NHS London Procurement Partnership (LPP). LPP is responsible for the management of the framework contracts and will seek feedback from participating authorities to ensure maximum value is derived from the framework.

2.2 Activity Based Income (ABI)

This framework has been established with an Activity Based Income (ABI) charge of 0.5%. Each Contractor will pay LPP the ABI charge for all contracts awarded under the framework. Any pricing provided by Contractors will be inclusive of this charge.

2.3 Management Information

LPP will collect on a monthly basis management information from each Contractor for each contract they have been awarded under the framework. The management information will be available to view through the 'my.LPP' system to allow for spend analysis and monthly reporting. The management information will also allow the category manager to calculate the ABI charge.

2.4 Framework Manager

Participating authorities who have any questions regarding the framework should contact the category manager in the first instance. This is the person identified on page 2 of this document.

3. Accessing the Framework

3.1 Framework Access

This framework is open for use by current and future LPP clients including without limitation:

- (i) any National Health Service (NHS) Trust;
- (ii) other persons and bodies exercising NHS functions or otherwise providing NHS services (including, but not limited to Primary Care Trusts, Strategic Health Authorities and Foundation Trusts) (being other NHS Entities);
- (iii) other UK public sector bodies; (and their statutory successors and public sector health organisations and/or other public sector organisations created as a result of government reorganisation in the UK) and;
- (iv) Public sector bodies (or "public sector body" in the singular) include but are not to be limited to the following list:
 - LPP clients;
 - Collaborative Procurement Partnership (NHS CPP)* clients;
 - Local Authorities;
 - Educational Establishments;
 - Registered providers and emergency services;
 - NHS Bodies;
 - Hospices;
 - Central government departments and their agencies;
 - Public Corporations;
 - Police forces in the United Kingdom;
 - Fire and Rescue Services;
 - Registered Social Landlords (Housing Associations);
 - Third Sector and Charities.

*Collaborative Procurement Partnership (NHS CPP), is comprised of NHS North of England Commercial Procurement Collaborative (NOE CPC), NHS London Procurement Partnership (LPP), NHS Commercial Solutions and East of England NHS Collaborative Procurement Hub (EOE CPH), and all of their clients and members.

3.2 Benefits of Accessing a Framework

There are a number of benefits of awarding contracts under a framework, these include:

- It is faster and less onerous than a full OJEU tender process;
- There is no need to assess framework Contractors against criteria such as financial standing or business probity as these have been assessed during the PQQ stage of the framework establishment;
- By using the framework there is no need for you to separately advertise your requirement;
- By following these guidelines you can ensure that you are adhering to EU Procurement legislation.

3.3 Framework Access Charge

There is no charge for participating authorities to access this framework agreement; the only charge payable to LPP is the ABI charge from the contracted Contractor.

Appendix B sets out the key responsibilities of each party during the framework mini competition process. Should a participating authority wish for LPP to provide additional support, over and above what is shown in this document in awarding a contract, then LPP reserves the right to charge for these additional services. This will be discussed and agreed with each participating authority on a case-by-case basis.

3.4 Framework Access Agreement

Participating authorities wishing to access this framework should complete the framework access agreement in Appendix C and send this to the Category Manager (identified on page 2). Once this has been completed the Category Manager will provide the participating authority with access to the mini competition documents and advise the Contractors on the framework that the access agreement has been signed. Contractors on the framework will not enter contracts under this framework with any participating authority until the Category Manager has confirmed a signed access agreement is in place.

4. Running a Mini-Competition

4.1 Establishing a Project Team

Participating authorities will need to establish a project team, which is responsible for supporting the award of the new contract. This project team should include key stakeholders from across the organisation who can input into the specification and evaluate the quality of responses from Contractors under the framework.

The project team should be supported by a project lead who is responsible for ensuring the project is supported by the participating authority's board and managing the implementation of the new contract.

LPP will liaise with the project lead as per the responsibilities matrix in Appendix B. If the participating authority does not have the resource to undertake this internally then LPP can provide support but this may come at an additional cost. If this is required then you should contact the category manager to discuss further.

4.2 Key Decisions and Actions

By deciding to award a contract under the framework agreement much of the hard work has already been completed which should save the participating authority time and money. A suite of mini-competition documents is available, which can be tailored by the participating authority to meet their specific requirements.

The key decisions and actions which will need to be completed by the participating authority to award a contract under the framework are set out in the responsibilities matrix in Appendix B.

It is the participating authority's responsibility to validate the data being sent out as part of the mini competition, check the evaluation of all bids and award the contract under the framework.

4.3 Undertaking a Mini Competition

To undertake a mini competition within the framework the participating authority should refer to the responsibilities matrix in Appendix B and complete the framework access agreement in Appendix C. Once this is received by NHS LPP access to the mini competition documents will be provided through my.lpp to registered users.

The information required from the participating authority in each document is:

1. Mini Competition Instructions:

This document sets out the instructions for the bidders on how to complete and respond to the mini competition. As a minimum the participating authority will need to insert its award criteria against the stated headings, enter the contract period and complete the project plan. Participating authorities using their own e-procurement systems to run the mini-competition will need to change the instructions to reflect their own systems.

2. Project Particulars (not supplied):

No Project Particulars document is provided, as Participating Authorities are expected to provide multiple documents to convey this information. Documents

include but are not limited to, works information, site information, health and safety information, drawings, and any other relevant information required for the Contractor to complete a bid.

3. ITT Questions

This document identifies the questions that you will be asking bidders to respond to. All questions should clearly show how they are linked to the award criteria and any word limits that bidders will be asked to adhere to. Remember you should not re-evaluate areas already evaluated at PQQ stage, such as financial standing.

4. Specification (not supplied):

No specification templates are provided, and Participating Authorities will need to provide this document(s) in full, to complement the project particulars, works information, site information, drawings, and any other additional information required for Contractors to complete a bid for the project. It is expected all of this information has been completed during the design phase of the project.

5. Pricing Schedule

No pricing schedule templates are provided, and Participating Authorities will need to provide the pricing schedule in full, appropriate for the form of contract to be used (see below).

6. Terms and Conditions of Contract

Participating Authorities are able to use the following forms of contract when completing a mini competition and awarding a contract under the Framework:

- NEC3 Engineering & Construction Contract (options A-F)
- NEC3 Engineering & Construction Short Contract (options A-F)
- JCT Standard Building Contract (with or without quantities)
- JCT Intermediate Building Contract (with or without quantities)

The Framework Agreement terms and conditions Contractors have agreed in order to be appointed to the Framework are the NHS Terms and Conditions for the Supply of Goods and Provision of Services. The call-off Terms and Conditions take precedent should there be any conflict.

7. Signed Document Set

All bidders are required to complete and sign this set of documentation. Participating authorities should ensure that the tender invitation date and title are changed to reflect their mini-competition.

8. Additional Information (not supplied):

Participating Authorities should provide documentation with any additional relevant information required for Contractors to complete a bid.

9. Evaluation Template

This document brings together the evaluation criteria, question scoring and questions into a document that can be used by the evaluation panel to score the responses. The participating authority should select from the drop down list the score which is to be given for each response and insert a comment as to why that score has been provided. The scores and the comments will then be used to feedback to all bidders on the outcome of the mini-competition.

10. Standstill Award Letters

Participating authorities should complete and issue these letters once they are in a position to award the contract. This letter will start the ten day stand still period giving all bidders an opportunity to request further information and feedback before the contract is formally awarded. The standstill period should finish at midnight once ten full calendar days have passed. If the tenth day finishes on a weekend or bank holiday this should be extended to midnight on the next working day. Participating authorities should use the information and feedback within the completed evaluation document to complete the standstill letters. The letters should also be customised to reflect the mini-competition details and the participating authority's process for appeal or request for further information.

Once mini competition documents 1-8 are completed they can be issued to all of the Contractors under the relevant lot. A list of Contractors and their contact details is provided in Appendix A. If the participating authority prefers for LPP to release the mini competition documents through their e-tendering portal the mini competition documents should be sent to the category manager. Contractors should be given adequate time to respond to a mini competition. If necessary, site visits should be provided to all Contractors during the mini competition process. Clarification questions should be answered as swiftly as possible.

The mini competition documents will be returned by the Contractors and should be evaluated by the project team in line with the evaluation criteria; which was set out within the invitation to tender. As part of the evaluation process, Contractor presentations may be undertaken. If the presentations are to be scored, it is imperative that this is communicated in the Invitation to Tender, and scoring breakdown. Contractors cannot be scored on any presentations if this is not specified in the Invitation to Tender documents. Contractors should be provided with adequate time to prepare their presentations and should be given a clear brief of what to present.

Once the evaluation process is completed the participating authority should notify all Contractors of the outcome of the mini competition and start a 10 day stand still period before concluding the contract.

4.4 Evaluation Criteria

The evaluation criteria set out within the framework agreement was split into three sections:

- General Qualitative Criteria – 40%
- Work Category Specific Qualitative Criteria –20%
- Commercial Criteria – 40%

The General Qualitative Criteria was broken down into the following sub criteria:

- Customer Service & Governance – 10%
- Contract & Performance Management – 10%
- Health & Safety and Risk Mitigation – 10%
- Environment & Sustainability – 7%

- Business Information Modelling – 3%
- TOTAL: 40%**

Each of the Work Category Specific Criteria was broken down into the following sub criteria:

Work Categories 1 & 2 – General Building Works:

- Experience & Capability – 15%
 - Region Serviceability – 5%
- TOTAL: 20%**

Work Categories 3 & 4 – Acute Environment Works:

- Experience & Capability – 10%
 - Region Serviceability – 5%
 - Health Technical Memorandum – 5%
- TOTAL: 20%**

Work Categories 5 & 6 – Heritage Building Works:

- Experience & Capability – 10%
 - Region Serviceability – 5%
 - Conservation and Restoration – 5%
- TOTAL: 20%**

Work Categories 7 & 8 – Mental Health Environment Works:

- Experience & Capability – 10%
 - Region Serviceability – 5%
 - Mental Health Works Risk & Safety Measures – 5%
- TOTAL: 20%**

Work Categories 9 & 10 – Modular Building Works:

- Experience & Capability – 10%
 - Region Serviceability – 5%
 - Health Technical Memorandum & Health Building Notes – 5%
- TOTAL: 20%**

The General Qualitative Criteria and sub-criteria stated should be used as part of any mini competition within the framework, with Contractors able to ask questions specific and relevant to the mini competition. The participating authority may also include additional criteria, as long as these are clearly stated to all Contractors at the start of the mini competition process. The weightings can be changed to meet the participating authority's requirements.

4.5 Managing the Contract

The participating authority should hold regular meetings with the Contractor to review performance against agreed programme and project milestones. Should the Contractor fail to meet the agreed project milestones and/or other agreed deadlines, then the participating authority should look to take corrective action as outlined within the contract terms and conditions.

4.6 Key Performance Indicators

Key Performance Indicators have not been included as part of the Framework Agreement; however participating authorities are able to implement their own Key Performance Indicators for the duration of a contract should they wish to.

Participating authorities should ensure these meet their requirements of the contract. Key performance indicators should not be used to punish a Contractor but should be built in to encourage and reward high quality performance of the contract. As such LPP suggests that key performance indicators are established which are achievable and agreed by both parties.

5. Frequently Asked Questions

5.1 What is a Framework and is it compulsory to join?

A framework is a general term for an agreement with a provider(s) which sets out terms and conditions under which specific purchases (call-offs) can be made either directly or via mini-competition throughout the term of the agreement. Frameworks are established for bodies to buy goods, services, or works, via a pre-approved list of suppliers or contractors.

5.2 If a Contractor is not on the framework can they still take part?

No. The framework has been awarded via an OJEU process. Contractors at the time of advert had the opportunity to register their interest in being awarded a position on the framework. The tender process for the framework has now closed and all lots awarded.

5.3 Do I need to invite all Contractors to a mini competition?

You will need to invite all Contractors for the lot under which you are undertaking your mini competition unless there are specific reasons why you believe a Contractor cannot deliver the project requirements (rare). Where this is the case you should check with the Contractor first to ensure that you are not challenged later in the process.

5.4 How long does a mini competition need to run for?

This will depend on the size, complexity, and nature of the project. Participating authorities should take into account the size and value of the contract, complexity of works required, and any additional requirements from Contractors. On average LPP would suggest Contractors are given at least four weeks to respond to the mini competition. For specific advice please contact the category manager.

5.5 Do I have to apply a stand still period to a mini competition?

LPP encourages the application of standstill periods for all mini competitions under the framework, especially where the value of the contract exceeds the OJEU thresholds. This ensures transparency to all Contractors involved in the process and minimises the risk of challenge once a contract is awarded.

6. Appendices

Supplier List

Supplier	Email Address
A&F Pilbeam Construction	andrew.a@pilbeamconstruction.co.uk
Apex Construction	enquiries@apexcontractors.co.uk
ARJ Construction	tenders@arj.co.uk
Aspect Building Solutions	s.wood@aspect-building.co.uk
BJF Connections	admin@bjfconnections.co.uk
Borras Construction	pdavenport@borrasconstruction.co.uk
Brymor Construction	paulapearce@brymor.co.uk
Carmelcrest	bidmanager@carmelcrest.co.uk
Clegg Construction	tenders@cleggggroup.co.uk
Conamar Building	craig.hay@conamar.co.uk
Dawnus Construction	robwilliams@dawnus.co.uk
Diamond Build	pauline.philips@diamond-build.com
Elliott Group	portals@as.elliottuk.com
Ensigna Construction	gemma.saisi@ensignaconstruction.co.uk
Extraspace Solutions	tenders@extraspacesolutions.com
F Parkinson	natalie.kippax@fparkinson.co.uk
Herbert T Forest	lyndsey.bithell@forrest.co.uk
Hutton Construction	precon@hutton-group.co.uk
Jarvis Contracting	fiona.watson@jarvisbuild.co.uk
Jeakins Weir	preconstruction@jeakinsweir.co.uk
Keepmoat Regeneration	lisa.murray@keepmoat.com
Kier Construction	jessica.williams@kier.co.uk
Lakehouse Contracts	bidteam@lakehouse.co.uk
Logan Construction	tenders@loganconstruction.co.uk
MTX Contracts	adam.robertson@mtx.co.uk
Mulalley & Co	kelly.smith@mulalley.co.uk
Novus Property Solutions	emma.rowlands@novussolutions.co.uk
Project7 Construction	zoe.orourke@project7construction.com
Quinn London	matt.wilcock@quinnlondon.co.uk
RG Carter Projects	sarah.hatton@rgcarter.co.uk
Robertson Construction	m.westgate@robertson.co.uk
Rydon Group	vsmith@rydon.co.uk
Shaylor Group	proposals@shaylorgroup.com
Standage & Co	cbrain@standage.co.uk
T&B Contractors	obrook@tandbcontractors.com
The McAvoy Group	helenmcroberts@mcavoygroup.com
Thomas Sinden	anna.madden@thomas-sinden.co.uk
Vinci Construction	buildingsolutionsouth@vincifacilities.com
Warden Construction	estelle.harris@warden.co.uk
Western Building Systems	contact@westernbuild.com
Wildgoose Construction	jackie.elson@wildgooseconstruction.co.uk

6.1 Appendix A – Contractor Contacts by Work Category

Please refer to the list of suppliers by lot and contact details.

	London (Region A)	North East (Region B)	North West (Region C)	Midlands (Region D)	East of England (Region E)	South East (Region F)	South West (Region G)
Lot 1 - General Building Works £500K - £2m	Borras Construction	Aspect Building Solutions	Dawnus Construction	Dawnus Construction	Borras Construction	A&F Pilbeam Construction	Dawnus Construction
	Hutton Construction	F Parkinson	F Parkinson	Engie Regeneration	Hutton Construction	Borras Construction	Engie Regeneration
	Engie Regeneration	Engie Regeneration	Herbert T Forest	Kier Construction	Jeakins Weir	Hutton Construction	Kier Construction
	Kier Construction	Kier Construction	Engie Regeneration	Novus Property Solutions	Engie Regeneration	Engie Regeneration	Shaylor Group
	Lakehouse Contracts	Project7 Construction	Kier Construction	Robertson Construction	Kier Construction	Kier Construction	
	Shaylor Group	Robertson Construction	Robertson Construction	Shaylor Group	Lakehouse Contracts	Lakehouse Contracts	
	T&B Contractors	Shaylor Group	Shaylor Group	Vinci Construction	Shaylor Group	Shaylor Group	
	Vinci Construction		Warden Construction		Vinci Construction	Vinci Construction	
Lot 2 - General Building Works £2,000,001 - £5m	ARJ Construction	F Parkinson	F Parkinson	Clegg Construction	Borras Construction	ARJ Construction	Dawnus Construction
	Dawnus Construction	Engie Regeneration	Herbert T Forest	Dawnus Construction	Clegg Construction	Borras Construction	Engie Regeneration
	Borras Construction	Kier Construction	Engie Regeneration	Engie Regeneration	Hutton Construction	BJF Connections	Kier Construction
	Hutton Construction	Robertson Construction	Kier Construction	Kier Construction	Jeakins Weir	Hutton Construction	Rydon Group
	Engie Regeneration	Wildgoose Construction	Novus Property Solutions	Novus Property Solutions	Engie Regeneration	Engie Regeneration	
	Kier Construction		Robertson Construction	Robertson Construction	Kier Construction	Kier Construction	
	Lakehouse Contracts		Warden Construction	Vinci Construction	Lakehouse Contracts	Lakehouse Contracts	
	Vinci Construction		Wildgoose Construction	Wildgoose Construction	Wildgoose Construction	Vinci Construction	
Lot 3 - Acute Environment Works £500k - £2m	ARJ Construction	F Parkinson	F Parkinson	Kier Construction	ARJ Construction	A&F Pilbeam Construction	Kier Construction
	BJF Connections	Kier Construction	Kier Construction	MTX Contracts	Carmelcrest	ARJ Construction	MTX Contracts
	Brymor Construction	MTX Contracts	MTX Contracts	Robertson Construction	Hutton Construction	BJF Connections	
	Hutton Construction	Robertson Construction	Robertson Construction	Vinci Construction	Jarvis Contracting	Hutton Construction	
	Kier Construction		Warden Construction		Kier Construction	Kier Construction	
	Logan Construction				MTX Contracts	MTX Contracts	
	MTX Contracts				RG Carter Projects	RG Carter Projects	
	Vinci Construction				Vinci Construction	Vinci Construction	
Lot 4 - Acute Environment Works £2,000,001 - £5m	Apex Construction	F Parkinson	F Parkinson	Kier Construction	ARJ Construction	ARJ Construction	Kier Construction
	ARJ Construction	Kier Construction	Kier Construction	MTX Contracts	Hutton Construction	Brymor Construction	MTX Contracts
	Hutton Construction	MTX Contracts	MTX Contracts	Robertson Construction	Kier Construction	Ensigna Construction	
	Kier Construction	Robertson Construction	Robertson Construction		MTX Contracts	Hutton Construction	
	Logan Construction		Warden Construction		RG Carter Projects	Kier Construction	
	MTX Contracts				Rydon Group	MTX Contracts	
	Rydon Group				Vinci Construction	Rydon Group	
	Vinci Construction					Vinci Construction	
Lot 5 - Heritage Works £500k - £2m	ARJ Construction	F Parkinson	F Parkinson	Engie Regeneration	ARJ Construction	A&F Pilbeam Construction	Engie Regeneration
	Borras Construction	Engie Regeneration	Engie Regeneration	Kier Construction	Borras Construction	ARJ Construction	Kier Construction
	Hutton Construction	Kier Construction	Kier Construction	Shaylor Group	Hutton Construction	Borras Construction	Shaylor Group
	Engie Regeneration	Shaylor Group	Shaylor Group		Jeakins Weir	Hutton Construction	
	Kier Construction		Warden Construction		Engie Regeneration	Engie Regeneration	
	Quinn London				Kier Construction	Kier Construction	
	Shaylor Group				RG Carter Projects	RG Carter Projects	
	Standage & Co				Shaylor Group	Shaylor Group	
Lot 6 - Heritage Works £2,000,001 - £5m	ARJ Construction	Engie Regeneration	Engie Regeneration	Engie Regeneration	ARJ Construction	ARJ Construction	Engie Regeneration
	Borras Construction	Kier Construction	Kier Construction	Kier Construction	Borras Construction	Borras Construction	Kier Construction
	Brymor Construction		Warden Construction		Conamar Building	Brymor Construction	Rydon Group

	Diamond Build				Hutton Construction	Diamond Build	
	Hutton Construction				Jeakins Weir	Hutton Construction	
	Engie Regeneration				Engie Regeneration	Engie Regeneration	
	Kier Construction				Kier Construction	Kier Construction	
	Quinn London				RG Carter Projects	RG Carter Projects	
Lot 7 - Mental Health Environment £500k - £2m	ARJ Construction	F Parkinson	F Parkinson	Kier Construction	ARJ Construction	A&F Pilbeam Construction	Kier Construction
	BJF Connections	Kier Construction	Kier Construction	MTX Contracts	Carmelcrest	ARJ Construction	MTX Contracts
	Brymor Construction	MTX Contracts	MTX Contracts	Robertson Construction	Hutton Construction	BJF Connections	Western Building Systems
	Hutton Construction	Robertson Construction	Robertson Construction	Vinci Construction	Kier Construction	Brymor Construction	
	Kier Construction	Western Building Systems	Warden Construction	Western Building Systems	MTX Contracts	Hutton Construction	
	Mulalley & Co		Western Building Systems		RG Carter Projects	Kier Construction	
	Vinci Construction				Vinci Construction	Vinci Construction	
	Western Building Systems				Western Building Systems	Western Building Systems	
Lot 8 - Mental Health Environment £2,000,001 - £5m	Apex Construction	F Parkinson	F Parkinson	Kier Construction	Conamar Building	Brymor Construction	Kier Construction
	Brymor Construction	Kier Construction	Kier Construction	MTX Contracts	Hutton Construction	Hutton Construction	MTX Contracts
	Hutton Construction	MTX Contracts	MTX Contracts	Robertson Construction	Kier Construction	Kier Construction	Rydon Group
	Kier Construction	Robertson Construction	Robertson Construction	Vinci Construction	MTX Contracts	MTX Contracts	Western Building Systems
	MTX Contracts	Western Building Systems	Warden Construction	Western Building Systems	RG Carter Projects	Rydon Group	
	Rydon Group		Western Building Systems		Thomas Sinden	Thomas Sinden	
	Vinci Construction				Vinci Construction	Vinci Construction	
	Western Building Systems				Western Building Systems	Western Building Systems	
Lot 9 - Modular Building Works £500k - £2m	Elliott Group	Elliott Group	Elliott Group	Elliott Group	Elliott Group	Elliott Group	Elliott Group
	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions
	Hutton Construction	The McAvoy Group	The McAvoy Group	The McAvoy Group	Hutton Construction	Hutton Construction	The McAvoy Group
	The McAvoy Group	Western Building Systems	Western Building Systems	Western Building Systems	RG Carter Projects	RG Carter Projects	Western Building Systems
	Western Building Systems				The McAvoy Group	The McAvoy Group	
				Western Building Systems	Western Building Systems		
Lot 10 - Modular Building Works £2,000,001 - £5m	Elliott Group	Elliott Group	Elliott Group	Elliott Group	Elliott Group	Elliott Group	Elliott Group
	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions	Extraspace Solutions
	Hutton Construction	The McAvoy Group	The McAvoy Group	The McAvoy Group	Hutton Construction	Hutton Construction	The McAvoy Group
	The McAvoy Group	Western Building Systems	Western Building Systems	Western Building Systems	The McAvoy Group	The McAvoy Group	Western Building Systems
	Western Building Systems				Western Building Systems	Western Building Systems	

6.2 Appendix B – Responsibilities Matrix

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6								
Client	Initial Framework Enquiry	Submit Access Agreement	Complete Mini-Comp Documents	Finalise Mini-Comp Documents	Respond to Mini-Comp Queries	Host Site Visit	Quality Evaluation	Short List for Presentation (Optional)	Attend Presentation (Optional)	Award Decision/Ratification	10 Day Stand Still	Agree Contract	Sign Contract	Mobilisation and Go Live
LPP	Share Framework User Guide	Set Access to Template Documents	Respond to Completion Queries	Check and Issue Mini-Competition	Respond to Mini-Comp Queries		Download and Share Responses	Commercial Evaluation	Invite for Presentation (Optional)		Issue Intent to Award Letters	10 Day Stand Still	Draft Contract	Issue Contract
Contractor			Complete Mini-Comp Returns	Attend Site Visit (if required)	Submit Mini-Competition Response				Attend Presentation (Optional)		10 Day Stand Still		Sign Contract	Mobilisation and Go Live
Notes	LPP has a number of template documents which can be used for the mini-competition. LPP clients can amend, replace or keep the templates as is. These documents are intended as a guide to help clients outline their project requirements. You may wish to engage your legal team should you make changes to the LPP template contracts, as appropriate for your project. The LPP team can answer queries regarding the template documents and provide advice, however the specification design and any queries regarding this needs to be completed externally.	LPP can issue your mini-competition for you through our e-tendering portal and work with you to structure responses to your Standing Financial Instructions. We will act as first contact for all queries regarding the mini-competition and forward any which require your input. These should be answered within 48 hours of receipt. Site visits, if required, should be arranged for all Contractors early in week 2 of your mini-competition.	Mini-competition responses will be sent to our e-tendering portal. We will share these responses with you along with an evaluation template. The LPP team will undertake the commercial evaluation while you score the responses to the questions asked.	From your evaluation, if you have chosen to include presentations, 2-3 Contractors should be short listed for presentation. This will allow you to meet the proposed team which will deliver your contract and also ask any final clarification queries you may have.	Following the presentations your evaluation should be completed. The evaluation document should be sent to LPP which will issue the intent to award letters. A 10 day stand still period will then begin. The trust's ratification process should be followed before a contract can be awarded.	LPP can assist finalising your contract based on the response and outcome of your mini-competition. Once completed, this will be sent to the Contractor to sign, and then the Participating authority to countersign. Once the contract is signed you will enter the mobilisation period. Timescales for this will depend on the works, programme, and award decision. Following mobilisation your contract will go live.								

6.3 Appendix C – Framework Access Agreement



London Procurement Partnership

The Customer Access Agreement should be completed and returned to NHS LPP.

CUSTOMER ACCESS AGREEMENT

for use by **INSERT HUB/TRUST NAME/PUBLIC SECTOR ORGANISATION**

NHS LONDON PROCUREMENT PARTNERSHIP NATIONAL FRAMEWORK AGREEMENT FOR MEDIUM VALUE CONSTRUCTION WORKS

Agreement Reference Number: LPP/2016/017

Before conducting any activity under this Framework please complete and return this form to NHS LPP directly if you are an NHS LPP member/associate member or via your local **(insert customer name)** representative.

This agreement provides approval by NHS LPP for the below named Organisation to access the above named Framework only, subject to the conditions set out below.

In exchange for NHS LPP granting approval to access the Framework, the Organisation AGREES:

1. I/We accept all responsibility for both accessing and using the Framework in accordance with its associated terms and conditions of contract;
2. I/We agree that NHS LPP (and **insert customer name**) have no responsibility, or liability, on behalf of our Organisation relating to our use of this Framework Agreement;
3. I/We hereby certify that all information provided by NHS LPP (and **insert customer name**) in relation to the Framework, in any form, will be kept strictly confidential and not be made available to any external entity other than our own, without prior permission of LPP. (Please note, this obligation shall not apply to the provision of information by public sector organisations in order to comply with government guidelines and/or legislation regarding transparency and expenditure of public money);
4. I/We authorise NHS LPP to receive management information from contracted Providers, regarding the usage of this Framework by the Organisation. Such information will be used by NHS LPP for contract management/administration purposes, and will be shared with **insert customer name**.

AGREEMENT: I/We confirm that the organisation detailed below intends to participate in the above mentioned NHS LPP Framework, and that in doing so will act in accordance with the guidance and instructions set out in the relevant NHS LPP (and/or **INSERT CUSTOMER NAME**) Contract Briefing Document, associated terms and conditions of contract, and in accordance with the Public Contracts Regulations 2015.

CUSTOMER ACCESS AGREEMENT

for use by **INSERT HUB/TRUST NAME/ PUBLIC SECTOR ORGANISATION**

**NHS London Procurement Partnership (Hosted by Guy's & St Thomas' NHS Foundation Trust
(NHS LPP) FRAMEWORK FOR THE PROVISION OF MEDIUM VALUE CONSTRUCTION WORKS**

Agreement Reference Number: LPP/2016/017

Customer Signature:	
Date:	
Name:	
Position:	
Name of Authority:	
Address:	
Telephone:	
E-mail	<p><i>Please list all required user email addresses</i></p> <p>Please * any individual who already has a Constructionline account.</p>

Access facilitated by **XXXX(Framework Recipient Hub)XXX** - To be completed by NHS Hub

Name:		Signature:	
Position:		Date:	

NHS LPP APPROVAL (To be completed by NHS LPP)

Name:		Signature:	
Position:		Date:	

6.4 Appendix E – Mini Competition Documentation

NHS London Procurement Partnership

Commercial advantage for the NHS by the NHS

1. Mini Competition Instructions	Available following completion of the framework access agreement in Appendix C.
2. Project Particulars	To be provided by Participating Authority
3. ITT Questions	Available following completion of the framework access agreement in Appendix C.
4. Specification	To be provided by Participating Authority
5. Pricing Schedule	Available following completion of the framework access agreement in Appendix C.
6. Terms & Conditions of Contract	Available following completion of the framework access agreement in Appendix C.
7. Signed Document Set	Available following completion of the framework access agreement in Appendix C.
8. Additional Information	Available following completion of the framework access agreement in Appendix C.
9. Evaluation Template	Available following completion of the framework access agreement in Appendix C.
10. Standstill Award Letters	Available following completion of the framework access agreement in Appendix C.